



OFFICE OF THE PRINCIPAL  
**SIPAJHAR COLLEGE**

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Memo No. ....

Date .....

Action taken report on the feedback based on responses on syllabus:

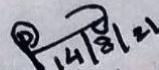
1. Suggestions are communicated to the IQAC and Principal for its review.
2. More text books have been provided from the College Central Library for students.
3. To clear any remaining issues of the syllabus, students have been given additional support through mentoring and tutorial classes.

Based on responses on Teachers:

1. All the teachers were notified about the issues raised by students and these were communicated to all teachers who have taken all necessary remedial measures wherever deemed necessary.
2. Teachers were encouraged to use more ICT based teaching-learning methods and techniques.

Based on responses on Employer:

Teachers were urged to ensure devise and apply practical solutions to workplace problems of the students.

  
Principal

Sipajhar College